


Profile Title:	Sheffield City Region Mayoral Combined Authority Chief Executive					
Reports to:	Mayor					
Budget:	Average of C£100m per annum	Political Restriction	This Post is Politically Restricted			
Employee Supervision:	98	Grade:	CEX	Term	Fixed term June 2022	
Purpose of the Post						
To provide outstanding organisational leadership to the Combined Authority, its Mayor and the Sheffield City Region Local Enterprise Partnership (LEP) Board and its Chair ensuring the delivery of the policy objectives and priorities of the SCR devolved programme and the LEP.						
Responsibilities						
<ul style="list-style-type: none"> You will discharge fully the responsibilities of the Head of Paid Services for the Mayoral Combined Authority (MCA) in accordance with the provisions of Section 4 of the Local Government and Housing Act 1989 Take lead responsibility for the overall corporate and operational management of the Authority and LEP, monitoring performance against plans to ensure effective and efficient delivery of services to the highest standards, including financial, performance, risk, people and change management. To champion the delivery of the strategic objectives and priorities of the Combined Authority/LEP and put in place the professional advice and resources and necessary to achieve this. To further develop new opportunities for the LEP / MCA and the Mayor in conjunction with all partners for further devolution of funding and powers. To manage the budgets and funding allocations available to the Combined Authority and LEP funding streams as appropriate, in partnership with the S151/S73 officer. To manage the political interface between the organisation, the Combined Authority, Mayor and LEP To ensure effective and transparent governance and act as the custodian of the constitution of the Combined Authority and audit arrangements, in partnership with the other statutory officers. To act as a collaborative regional leader and ambassador for the Combined Authority / LEP at local, regional and national level in partnership with the Mayor and the LEP Chair ensuring close engagement with national government and its agencies. 						
Qualifications					Measure	Rank
<ul style="list-style-type: none"> Educated to degree level or hold relevant professional or managerial qualification. 					A/C	E
<ul style="list-style-type: none"> Evidence of continuing professional development / Relevant professional body membership 					A	E
Relevant Experience					Measure	Rank
<ul style="list-style-type: none"> Track record of outstanding leadership at a senior level, with evidence of developing and leading sustainable partnerships and working through multi-sector and multi-disciplinary boards. 					A/I	E
<ul style="list-style-type: none"> Evidence of significant and measurable achievement and success in a senior management and leadership role including delivery of key projects. 					A/I	E

<ul style="list-style-type: none"> • Proven track record of leading and shaping an organisation through transitions, securing resources and applying performance monitoring procedures within an accountable framework. 	A/I	E
<ul style="list-style-type: none"> • Clear understanding of strong governance, financial and performance management 	A/I	E
<ul style="list-style-type: none"> • Experience of successful collaboration working with external organisations across the public, private and community sectors. 	A/I	E
<ul style="list-style-type: none"> • Proven ability to understand/empathise with private sector growth ambitions. 	A/I	E
<ul style="list-style-type: none"> • Extensive experience of working in a political environment 	A/I	E
General and Special Knowledge	Measure	Rank
<ul style="list-style-type: none"> • Political awareness and experience; confidence in operating at the political/management interface 	A/I	E
<ul style="list-style-type: none"> • Specialist knowledge of operationalising national policy into a result focused programme. 	I	E
<ul style="list-style-type: none"> • Understanding, developing and sustaining a culture that meets the needs of and engages with a range of diverse businesses, communities and employees. 	A/I	E
<ul style="list-style-type: none"> • Thorough understanding of the legislation, issues and agendas facing LEPs, MCA and local government including inspectorate regimes, frameworks etc. 	A/I	E
Skills and abilities	Measure	Rank
<ul style="list-style-type: none"> • Excellent verbal and written communication skills; confident at dealing with press and media. 	A/I	E
<ul style="list-style-type: none"> • Clarity of thought and ability to process complex information. 	A/I	E
<ul style="list-style-type: none"> • Political awareness and demonstrable ability to build effective and appropriate relationships with elected Members. 	A/I	E
<ul style="list-style-type: none"> • Partnership and consensus building abilities focused on delivery. 	A/I	E
<ul style="list-style-type: none"> • Persuading and negotiating skills. 	A/I	E
<ul style="list-style-type: none"> • Ability to inspire and lead others to contribute towards achieving organisational success. 	A/I	E
<ul style="list-style-type: none"> • Ability to adapt a managed approach to risk and reward with a clear focus on business and commercial practices 	A/I	E
<ul style="list-style-type: none"> • Ability to influence outcomes on complex issues through tact, diplomacy and effective reasoning and persuasion 	A/I	E
<ul style="list-style-type: none"> • Ability to deal with complex decision making involving high risk consequences. 	A/I	E
Additional requirements	Measure	Rank
<ul style="list-style-type: none"> • High degree of personal integrity, fairness, resilience, and ability to work under pressure 	A/I	E
<ul style="list-style-type: none"> • Work in accordance with the organisation's vision, priorities, values and behaviours 	A/I	E
<ul style="list-style-type: none"> • Able to undertake any travel in connection with the post, including overseas resulting in time away from home. 	A/I	E